

City Clerk's Draft Minutes of the City Council Meeting

Caution: These Draft Minutes have not been approved by the City Council and are not therefore an official record relating to the conduct or administration of the City's business and will not be retained. At such time as Minutes of the meeting reflected herein are approved by the City Council said Minutes will become the official record of the conduct or administration of its business, as reflected therein and retained by the City Clerk's office

**City of Melba
Minutes**

Monday July 3, 2017

Councilmembers in Attendance: Dickard, Hinderliter, Stapleton

Note: Mayor Luttrell and Councilman Forsgren absent

Also present were the following: Attorney Bill Nichols

1. Consent Agenda

All matters listed within the Consent Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on the items unless the Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

- A. Approve/Amend Agenda
- B. Approve draft minutes of June 12, 2017 Regular Meeting, Special meeting of June 19, 2017- Budget Workshop
- C. Approve outstanding bills for payment

Consent Agenda was approved as presented to include the attached list of bills not yet received due to early meeting. Motioned by, Dickard; 2nd by Stapleton. Motion Carried.

- 2. **Presentations:** There were no presentations.
- 3. **Citizen Participation:** There was no citizen participation
- 4. **Business**

A. Council reviewed proposal submitted by Melba Gun Club regarding a lease agreement for City property adjacent to the Gun Club. Gun Club members are requesting a 50 year lease with annual payments, (to be determined). The additional property will allow the Club to remove and re-install the trap houses further away from the road way, preventing flooding that occurs during rainstorms. There will be no structures built on the additional property, the Club will allow trap shooting over the additional property.

City Attorney Gigray was unable to attend, a written response was emailed; advising Council that he does not recommend a 50 year lease, 5-10 years would be acceptable. Attorney Nichols commented a long term lease would present issues in the future. Attorney Nichols will report back to Gigray with proposed lease information. There was no action on this item.

B. City Clerk presented Tentative Budget F/Y 2017-2018 as per the June 19, 2017 Budget Workshop. After short discussion the Tentative Budget was approved with amendments to reduce Public Works shop appropriations from Water and Sewer Funds to \$10,000 each, Highway Fund \$15,000 and Capital Carryover \$14,500 (insurance payment and carryover from 2017 budget not used). Motion from Hinderliter; 2nd from Dickard. Motion Carried.

5. Reports

- A. Beautification Committee Report – No meeting to report.
- B. Attorney Nichols reported for Gigray; Council may need to move forward with Quiet Title action regarding the Charlotte Dr. property. Gigray will present more information at the August 14, 2017 Council meeting. Gigray has received requested comments from City Engineer Davis and is working to complete the legal opinion for right-of-way certification regarding the Drinking Water System Improvement project.

- A. City Engineer Mike Davis was not able to attend; he provided a written report (attached). Regarding the Water System Improvement project based on conversations with DEQ the plan could be approved the week of the 4th, no formal comments have been received from USDA-RD to date. Comments regarding the Legal Opinion on the right-of-way and the tentative schedule for the Drinking Water System Improvement project have been forwarded to Attorney Gigray. DEQ has approved the Seepage Testing protocol and sub consultant MTI for the testing of pond 3 & 4.
- B. Public Works Dennis Rogers was not in attendance for a report.

Councilman Dickard reported he has been in contact with the Bureau of Land Management and Bureau of Reclamation regarding the City Park; he will follow up after the 4th holiday.

Councilman Hinderliter motioned to move the August 14, 2017 Council meeting to the Friends Tower Theater, 321 Carrie Rex Ave, Melba, Idaho. 2nd by Dickard. Motioned Carried

Clerk will make note on the August 14, 2017 Agenda.

- 6. **Adjourn** - With no other business, meeting adjourned at 8:15 pm by motion from Forsgren; 2nd by Dickard. Motion Carried

Mayor

Attest:

City Clerk

**MELBA CITY COUNCIL
AGENDA**

Monday July 3, 2017 6:00 pm
Please note the date and time change

Roll Call: Council Members: Dickard, Forsgren, Hinderliter, Stapleton
Pledge of Allegiance: Councilmember Dickard

REGULAR MEETING

1. Consent Agenda

All matters listed within the Consent Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on the items unless the Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

- A. Approve/Amend Agenda
- B. Approve draft minutes of June 12, 2017 Regular Meeting
- C. Approve draft minutes of June 19, 2017 Special Meeting
- D. Approve outstanding bills for payment. To include invoices and statements for monthly bills not yet received..

2. Presentations:

Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: *Presentations are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Luttrell and/or City Council members.*

3. Citizen Participation:

Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: *Citizens are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Luttrell and/or City Council members.*

4. Business

- A. Review and discussion regarding Melba Gun Club request to lease City property adjacent to the Gun Club.
- B. Tentative Budget For Fiscal Year 2017-2018 for review and approval.

5. Reports:

- A. Beautification Committee Report- Nor report
- B. City Attorney –William F Gigray
- C. City Engineer – Mike Davis
- D. Public Works – Dennis Rogers

6. Adjourn

Enclosures: Agenda, Draft Minutes of June 12, 2017 Regular meeting, draft minutes of June 19, 2017 Special Meeting – Budget Workshop, Monthly Financial Reports, miscellaneous correspondence.

If requested this agenda can be made available in appropriate alternative formats to persons with disabilities. Persons seeking an alternative format should contact Melba City Hall at 208-495-2722 for further information. City of Melba is an Equal Opportunity Employer