

MELBA CITY COUNCIL
AGENDA

Monday January 14, 2019 7:00 pm

Roll Call: Council Members: Forsgren, Hinderliter, Johnshoy, Stapleton
Pledge of Allegiance: Councilmember Forsgren

REGULAR MEETING

ACTION
ITEM

1. Consent Agenda

All matters listed within the Consent Agenda are considered routine Action Items by the Council and will be enacted by one motion. There will be no separate discussion on the items unless the Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

- A. Approval of Agenda
- B. Approve draft minutes of December 10, 2018 Regular Meeting
- C. Approve the December 2018 Treasurer's report. Inclusive of Treasurer Certification of the investment of certified funds on deposit as authorized by Idaho Code § 67-1210, which are not needed for the payment of City operational expenditures during the certified period as permitted by [Idaho Code § 57-1210].
- D. Ordinary and necessary bills to be paid as presented by the Treasurer. Reviewed, by the Mayor and City Council, of the bills together with the assignment of a budget line item appropriation, for each expenditure, for Council approval as recommended by the Treasurer.

2. Presentations:

Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: *Presentations are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Dickard and/or City Council members.*

3. Citizen Participation:

Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: *Citizens are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Dickard and/or City Council members.*

4. Business

ACTION
ITEM

A. City Engineer to present the following regarding the Drinking Water System Improvements project:

- Contractor's Pay Application for Payment No. 10 – HECO in the amount of \$23,917.81 to be presented for review and approval with concurrence from USDA-RD.
- Amendment #3 – HECO Engineering to be presented for review and approval with concurrence from USDA-RD.

5. Reports:

- A. Melba Beautification Committee Report - Councilman Stapleton
- B. City Attorney – Bill Nichols, White Peterson
- C. City Engineer - Mike Davis
- D. Public Works - Darrell Romine

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6. Miscellaneous – Mayor Dickard

For information purposes, no actions will be taken at this time.

**ACTION
ITEM 7. Adjourn**

Enclosures: Agenda, Draft Minutes of December 10, 2018 Regular Meeting, Monthly Financial Reports, Contractor's Pay Application #10-HECO, Amendment #3-HECO Engineering and miscellaneous correspondence.

City Clerk's Approved Minutes of the City Council Meeting

These Draft Minutes have been approved by the City Council and are the official record relating to the conduct or administration of the City's business, as reflected therein.

City of Melba
Minutes

Monday January 14, 2019

Councilmembers in Attendance: Forsgren, Hinderliter, Johnshoy, Stapleton

Also present were the following: City Attorney Bill Nichols, City Engineer Mike Davis, Public Works Darrell Romine, and other interested citizens.

REGULAR SESSION

1. Consent Agenda

All matters listed within the Consent Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on the items unless the Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

- A. Approve Agenda
- B. Approve draft minutes of December 10, 2018 Regular Meeting
- C. Treasurer's Report

The Consent Agenda was approved with corrections to the minutes. Inclusive of approval and authorization for the City Treasurer to disburse funds from the City's Treasury in the amount of \$12,242.87 for payment of bills. Motion from Stapleton; 2nd by Forsgren. Motion Carried.

2. Presentations – There was no one in attendance for presentations.

3. Citizen Participation – There was no citizen participation.

4. Regular Business

A. City Engineer, Mike Davis presented the following for review and acceptance:

- Contractor's Application for Payment No. 10 for HECO Engineering in the amount of \$23,917.81 was reviewed and approved with concurrence from USDA-RD by motion from Hinderliter; 2nd by Forsgren. Motion Carried
- Owner-Engineer Agreement Amendment No. 3 – HECO Engineering for additional services to include providing FactoryTalk ViewPoint licensing for mobile/remote access to the SCADA system. Amendment No. 3 was approved with concurrence from USDA-RD by motion from Stapleton; 2nd by Forsgren. Motion carried.

5. Reports

A. Beautification Committee Report – No meeting, Councilman Stapleton inquired about the Business Sign process, if Attorney Matsumoto had talked with anyone at White Peterson about the process for easement. Attorney Nichols said she had not spoken with him about it, but he would look back on notes for the information. Engineer Mike Davis commented he had not been on site to stake an area as he had planned last month; he will try to get an area staked prior to the February meeting.

B. Attorney Nichols reported White Peterson has received the corrected/recorded Deed for the 126 Charlotte property and has started documents to clear the title. Attorney Nichols had no other items for discussion.

C. City Engineer Mike Davis reported a substantial completion walk through for the DWS Improvement project is scheduled for Tuesday, January 15, 2019. Kent Erickson from USDA-RD is on furlough and will not be attending, but the walk through can still be done and reported to Erickson when he is back to work.

D. Public Works Supt. Darrell Romine reported the one of the aerators in pond 1 will need to be repaired or replaced, Darrell presented a proposal from Fluence; cost to repair the aerator would be about \$7,000 or \$10,000 to replace it. After short discussion it was the consensus of the Council members to replace the aerator. Darrell also reported when he pulls the inoperative aerator, he can remove any usable parts to repair the other aerator that is working at half capacity.

Council authorized the \$10,000 and directed Darrell to move forward for replacement of the aerator by motion from Hinderliter; 2nd by Forsgren. Motion Carried

Darrell had no other items report.

6. Miscellaneous

Mayor Dickard provided the Council with information regarding the new website. Photos of Mayor, Council and Staff will be placed on the website. It was suggested the City have "social media" avenues to post information when it is necessary to get items out to citizens in a timely matter. Councilmembers were satisfied and eager for the site to go live.

Mayor Dickard reported he attended a Neighborhood meeting regarding property east of the High School Baseball field off Randolph. The property is 100 acres within the City's Area of City Impact. The owner has plans to split 40 acres into three (3) parcels and submit application to Canyon County to rezone the property from an agriculture zone to a residential zone. Mayor Dickard is concerned private wells and septic systems will create issues for the City. Because the property is located in the Area of City Impact the City will receive notification with an opportunity to respond to the application.

Adjourn: With no other business, meeting adjourned at 7:30 pm by motion from Johnshoy; 2nd by Stapleton. Motion Carried.

Attest:
City Clerk



Doni Stapleton



Mayor