

MELBA CITY COUNCIL

AGENDA

Monday May 13, 2019 7:00 pm

Roll Call: Council Members: Forsgren, Hinderliter, Johnshoy, Stapleton

Pledge of Allegiance: Councilmember Johnshoy

1. Consent Agenda

ACTION  
ITEM

All matters listed within the Consent Agenda are considered routine Action Items by the Council and will be enacted by one motion. There will be no separate discussion on the items unless the Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

- A. Approval of Agenda
- B. Approve draft minutes of April 8, 2019 Regular Meeting
- C. Approve draft minutes of April 15, 2019 Special Meeting
- D. Approve the April 2019 Treasurer's report. Inclusive of Treasurer Certification of the investment of certified funds on deposit as authorized by Idaho Code § 67-1210, which are not needed for the payment of City operational expenditures during the certified period as permitted by [Idaho Code § 57-1210].
- E. Ordinary and necessary bills to be paid as presented by the Treasurer. Reviewed, by the Mayor and City Council, of the bills together with the assignment of a budget line item appropriation, for each expenditure, for Council approval as recommended by the Treasurer.

2. Presentations:

Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: *Presentations are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Dickard and/or City Council members.*

A. Bob Tettleton – Veterans of Foreign War (VFW) to present a brief explanation of what the VFW is and why Melba was chosen for the new Snake River Valley Post. This will be a 5-10 minute presentation.

B. Victor Rodriguez (Nampa City Councilman) and Ron Harriman (Chair of the Canyon County Concerned Citizens Committee) to present information regarding the \$187,000,000 Jail Bond issue.

3. Citizen Participation:

Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: *Citizens are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Dickard and/or City Council members.*

4. Business

ACTION  
ITEM

A. John Silva from Speedyquick to offer information and request placing equipment at Well #1. The City has a process in place allowing application

ACTION  
ITEM

B. Cpl. Brian Lueddeke, Meridian Police Dept. request use of the Melba Wastewater Facility for training session with the Nampa Police Dept.

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- ACTION ITEM** C. Kate Dahl, Planner for Canyon County Development Services to discuss the County Comprehensive Plan and put together a working group for the Melba area.
- ACTION ITEM** D. Blake VanSchoiack to present a Senior project proposal to build benches for the playground at the City Park.
- ACTION ITEM** E. Review for approval a Special Event Permit Application for Melba Olde Tyme 4<sup>th</sup> of July for 4<sup>th</sup> of July activities.
- ACTION ITEM** F. Mayor to offer updated information from the April 15, 2019 Special Meeting regarding a proposal for security cameras to be installed at the Park and Waste Water Treatment Facility.
- ACTION ITEM** G. City Attorney Kirk Houston to present
- Draft Ordinance No. 264 Amending Title 10 Chapter 6 Adding a new Section 7 - Setting forth Regulations for Recreation Vehicles (RVs) and or Travel Trailers within Melba City Limits to review for submittal to Melba Planning and Zoning for review and to set a Public Hearing date.
  - Draft Ordinance Amending Title 2-1-5 Changing meeting day from first (1<sup>st</sup>) Wednesday of each month to second (2<sup>nd</sup>) Thursday of each month for review and adoption with suspension of the three (3) readings rule. Roll Call Vote: Forsgren, Hinderliter, Johnshoy, Stapleton.
  - Draft Resolution No. 116-Cross Connection Control Policy for review and/or adoption.

- ACTION ITEM** 5. Reports:
- A. Melba Beautification Committee - Councilman Stapleton – Clean Up Day report
  - B. City Attorney
  - C. City Engineer - Mike Davis
  - D. Public Works - Darrell Romine

- ACTION ITEM** 6. Executive Session
- Council may convene into Executive Session under Idaho Code 74-206(1)(f) to communicate with legal counsel to discuss ramifications of and legal options for pending litigation. By motion and Roll Call Vote: Forsgren, Hinderliter, Johnshoy, Stapleton

## 7. Adjourn

Enclosures: Agenda, Draft Minutes of April 8, 2019 Regular Meeting, Monthly Financial Reports, 4<sup>th</sup> of July Application, Crane Alarm information, VFW correspondence, and miscellaneous correspondence.

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City Clerk's Approved Minutes of the City Council Meeting

These Draft Minutes have been approved by the City Council and are the official record relating to the conduct or administration of the City's business, as reflected therein.

City of Melba  
Minutes

Monday May 13, 2019

**Councilmembers in Attendance:** Hinderliter, Johnshoy, Stapleton

**Councilmembers Absent:** Forsgren,

**Also present were the following:** City Attorney Kirk Houston, City Engineer Mike Davis, Public Works Supt. Darrell Romine, and Victor Rodrigues, Nampa City Councilman, Ron Harriman, Chair of the Canyon County Concerned Citizens Committee, Veterans of Foreign War members and other interested citizens.

**REGULAR SESSION**

**1. Consent Agenda**

*All matters listed within the Consent Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on the items unless Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda a placed on the Regular Agenda.*

- A. Approve Agenda
- B. Approve draft minutes of April 8, 2019 Public Hearing/Regular meeting.
- C. Approve draft minutes of April 15, 2019 Special Meeting
- C. Treasurer's Report

The Consent Agenda was approved as presented inclusive of approval of and authorization for the City Treasurer to disburse funds from the City's Treasury in the amount of \$16,303.59 for payment of bills to include regular bills that have not been received. Motion from Stapleton; 2<sup>nd</sup> by Forsgren. Motion Carried.

**2. Presentations:**

A. Representatives of the Veterans of Foreign War (VFW) presented information about the VFW organization, priority issues and programs to assist veterans. The group has met with the local American Legion and will partnering with them for use of the building. Mayor and Council thanked the group for the information and continued service to the community. The group thanked Mayor and Council for their time and left at this time.

B. Victor Rodriguez (Nampa City Councilman) and Ron Harriman (Chair of the Canyon County Concerned Citizens Committee) offered information regarding the \$187,000,000 Jail Bond issue.

**3. Citizen Participation:**

There was no one in attendance for citizen participation

**4. Regular Business:**

A. John Silva from SpeedyQuick Network Inc requested use of the water tower at Well #1 for installation of internet relay equipment to upgrade and expand services offered in Melba and the surrounding area. After short discussion, City Clerk was directed to provide application and policy information to Mr. Silva. Once application is submitted and reviewed by Public Works Council will review for acceptance.

B. Cpl. Brian Lueddeke of Meridian Police Dept. request to use the Waste Water Treatment Facility (WWTF) area for training with the Nampa Police Dept. Cpl. Lueddeke commented the City allowed use of the facility

last year and it worked out well. The training is scheduled for June 3-7, 2019, field training will be 5<sup>th</sup> and 6<sup>th</sup>. Council approved the use of the WWTF, motioned by Hinderliter; 2<sup>nd</sup> by Stapleton. Motion Carried.

C. Kate Dahl, Planner for Canyon County Development Services presented the Council with a work plan for updates to the Canyon County Comprehensive Plan. The County's Comprehensive Plan update will include a profile of each of the cities in Canyon County. Kate asked the Mayor and Council to provide a list of names and contacts from the City and Community who would be available to meet approximately 3 times during the year. The meetings will be held in local places within the community. Mayor and Council thanked Kate for the presentation and will work on a list of contacts for a community work group.

D. Blake VanSchoiack, a Senior at Melba High School has chosen to build and install benches at the new Playground in the City Park as his Senior Project. Blake presented his proposal for two (2) benches to be built and installed. Blake's proposal included two options for the City to select from; a wooden bench style with or without a back; or a painted metal style with or without a back. The project is sponsored by Southern Idaho Electric. The City chose (brown) metal benches with backs, Blake plans to have the benches built and installed this Summer. The project was approved by motion from Hinderliter; 2<sup>nd</sup> by Johnshoy. Motion Carried

Mayor Dickard and City Councilmembers thanked Blake for his interest in helping to improve the City Park.

E. Special Event Permit Application submitted by Melba OldeTyme 4<sup>th</sup> of July was approved with fee waived by motion from Hinderliter; 2<sup>nd</sup> by Stapleton. Motion Carried.

F. Mayor Dickard offered updated information regarding the security cameras for the Park and Public Works shop area forwarded from the April 15, 2019 Special Meeting. Crane Alarm bid to install \$4,810; Best Buy was less, but City personnel would have to install. Mayor received a proposal from UP-C Computers to install, four cameras and surveillance software-30 day recording for \$3,000. City personnel will trench for cable, provide the conduit, rent a boom truck for install on light pole. Council authorized up to \$3,000 with the Mayor and Public Works Supt. discretion at the April 15 Special Meeting; it was the consensus of the Council to move forward with UP-C Computer proposal.

G. City Attorney Kirk Houston presented the following for Council consideration:

- Draft Ordinance No. 264 Amending Title 10 Chapter 6 Adding a new Section 7 - Setting forth Regulations for Recreation Vehicles (RVs) and or Travel Trailers within Melba City Limits. After short discussion and correction Council accepted the draft for submittal to Planning and Zoning review and to set a Public Hearing date by motion from Stapleton; 2<sup>nd</sup> by Hinderliter. Motion Carried

City Clerk was directed to submit the draft Ordinance to Planning and Zoning Commission at their next regularly scheduled meeting.

- Draft Ordinance Amending Title 2-1-5 Changing Melba Planning and Zoning Commission meeting day from first (1<sup>st</sup>) Wednesday of each month to second (2<sup>nd</sup>) Thursday of each month was approved for adoption citing suspension of the three (3) readings rule by motion from Hinderliter; 2<sup>nd</sup> by Johnshoy. Roll Call Vote: Forsgren, absent; Hinderliter, Yes; Johnshoy, Yes; Stapleton, Yes.
- Draft Resolution No. 116-Cross Connection Control Policy was adopted by motion from Hinderliter; 2<sup>nd</sup> by Johnshoy. Motion Carried.

## 5. Reports

A. Beautification Committee – Councilman Stapleton reported Melba Clean-Up Day was successful, there was about the same number of participants as the past couple of years. The Committee appreciates all of the work

from J&M Sanitation and Canyon County Sheriff's Inmate Labor Detail. Several areas of the City Park were improved, trimming trees and cleaning up weedy areas.

B. City Attorney Kirk Houston commented his report will be under the Executive Session item. The Attorney did not have any new items for the Council at this time.

C. City Engineer Mike Davis reported representative of HECO was out with Warrington Construction to walk the project for asphalt that will need to be removed and replaced. Several areas were listed; Public Works has the opportunity to inspect the roads to pin-point areas he sees as needing to be re-done also. Mr. Davis reported on the status of the Well #1 Replacement project. The Water System Operations and Maintenance Manual has been submitted to DEQ

Melba Estates has not submitted the Final Plat for review. Mr. Davis did not have any new items for Council at this time.

D. Public Works Supt., Darrell Romine did not have any items to report at this time.

**6. Executive Session**

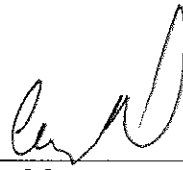
Council Convened into Executive Session citing Idaho Code 74-206(1)(f) to communicate with legal counsel to discuss ramifications of and legal options for pending litigation. By motion from Hinderliter; 2<sup>nd</sup> by Stapleton. Roll Call Vote: Forsgren, Yes; Hinderliter, Yes; Johnshoy, Yes; Stapleton, Yes.

Out of Executive Session Council motioned back into Regular Session and declared there were no actions taken in Executive Session by motion from Johnshoy; 2<sup>nd</sup> by Stapleton.

**6. Adjourn -** With no other business, meeting adjourned at 8:30 pm by motion from Stapleton; 2<sup>nd</sup> by Johnshoy  
Motion Carried

Attest:

City Clerk



Mayor