

**AMENDED AGENDA
MELBA CITY COUNCIL
AGENDA**

Monday September 10, 2018 7:00 pm

Roll Call: Council Members: Forsgren, Hinderliter, Johnshoy, Stapleton

Pledge of Allegiance: Councilmember Forsgren

REGULAR MEETING

ACTION ITEM Proposed amendment to the agenda to remove items C & D under Business and replace with the following: Council to set a Public Hearing regarding the removal of the J&M Sanitation "no tip cart" rental fee option; directing a notice be published of the hearing as required by law.

ACTION ITEM **1. Consent Agenda**
All matters listed within the Consent Agenda are considered routine Action Items by the Council and will be enacted by one motion. There will be no separate discussion on the items unless the Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

- A. Approve Amended Agenda
- B. Approve draft minutes of August 13, 2018 Regular Meeting and Public Hearing
- C. Approve the August 2018 Treasurer's report. Inclusive of Treasurer Certification of the investment of certified funds on deposit as authorized by Idaho Code § 67-1210, which are not needed for the payment of City operational expenditures during the certified period as permitted by [Idaho Code § 57-1210].
- D. Ordinary and necessary bills to be paid presented by the Treasurer. Reviewed, by the Mayor and City Council, of the bills together with the assignment of a budget line item appropriation, for each expenditure, for Council approval as recommended by the Treasurer.

2. Presentations:
Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: *Presentations are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Dickard and/or City Council members.*

3. Citizen Participation:
Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: *Citizens are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Dickard and/or City Council members.*

ACTION ITEM **4. Business**
A. Draft Ordinance No. 262-Amending Title 3 Section 1-9 Number of Licenses – To provide for four (4) Beer and Wine On-Premises Consumption Licenses and provide for two (2) Off-Premises Consumption Beer and Wine Licenses for review and adoption using suspension of the three (3) readings rule. Roll Call Vote: Forsgren, Hinderliter, Johnshoy, Stapleton.

ACTION ITEM B. Special Event Permit Application submitted by Melba High School regarding road closure for Football Homecoming Parade and Rally scheduled for Friday, October 19, 2018, 7:00 pm – 9:00 pm.

ACTION ITEM C. ~~Draft Ordinance No. 259 Amending Melba City Code Title 8-4 Solid Waste Collection sections 8-4-7B Container Requirements and 8-4-7C Container Location for review and/or approval with suspension of the three (3) readings rule. Roll Call Vote: Forsgren, Hinderliter, Johnshoy, Stapleton.~~

If requested this agenda can be made available in appropriate alternative formats to persons with disabilities. Persons seeking an alternative format should contact Melba City Hall at 208-495-2722 for further information. City of Melba is an Equal Opportunity Employer

~~D. Draft Resolution No. 113—Establishing Fees for Sanitation Collection Requiring All Customers to Have a Minimum of One (1) 95-gallon Container Supplied by J&M Sanitation and Removing the Option for a No-Cart-Rate for Sanitation Collections.~~

ACTION ITEM E. Review for acceptance Engagement Letter submitted by Bailey and Company for Audit services for year ended September 30, 2018.

ACTION ITEM F. Review for approval Beer & Wine License Application for Owyhee BBQ, 207 4th St., Melba submitted by David Harrington. Application fee was pro-rated to reflect fees for months September thru December 31, 2018.

ACTION ITEM G. City Engineer to present the following:

- Contractor's Application for Payment No. 6 for HECO Engineering – amount to be presented- for review and approval with concurrence from USDA-RD.
- Contractor's Application for Payment No. 3 for Warrington Construction amount to be presented-for review and approval with concurrence from USDA-RD.
- Change Order No. 5 for Warrington Construction presented for review and approval with concurrence from USDA-RD.

ACTION ITEM H. Proposal submitted by Impact Excavating for delivery and spreading (150'x120'x3") of sand for playground area at City Park in the amount of \$2,400.

5. Reports

- A. Beautification Committee Report - Councilman Stapleton
- B. City Attorney – Matthew Johnson
- C. City Engineer – Mike Davis
- D. Public Works – Darrell Romine

ACTION ITEM

6. Adjourn

Enclosures: Agenda, Draft Minutes of August 13, 2018 Regular Meeting/Public Hearing, Monthly Financial Reports, Draft Ordinance No. 262, Special Event Permit Application, Draft Ordinance No. 259, Draft Resolution No. 113, Auditor's Engagement Letter, Beer & Wine License Application- Owyhee BBQ, Sand delivery proposal from Impact Excavating, DEQ acceptance of MTI proposed procedure regarding - CAS-Pond 3 and any miscellaneous correspondence.

These Draft Minutes have been approved by the City Council and are the official record relating to the conduct or administration of the City's business, as reflected therein.

City of Melba
Minutes

Monday September 10, 2018

Councilmembers in Attendance: Hinderliter, Johnshoy, Stapleton

Note: Forsgren absent

Also present were the following: City Attorney Bill Nichols, City Engineer Mike Davis, Public Works Darrell Romine, and other interested citizens.

Agenda was revised to remove items C&D under Business and add set a public hearing for Fee Change-Tip Cart Required, by motion from Johnshoy; 2nd by Stapleton. Motion Carried

1. Consent Agenda

All matters listed within the Consent Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on the items unless the Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

- A. Approve Agenda
- B. Approve draft minutes of August 13, 2018 Regular Meeting/Public Hearing
- C. Treasurer's Report

The Consent Agenda was approved as presented inclusive of approval and authorization for the City Treasurer to disburse funds from the City's Treasury in the amount of \$15,004.99 for payment of bills. Motion from Stapleton; 2nd by Hinderliter. Motion Carried.

2. Presentations – Canyon County Sheriff's Deputy Travis Lowber reported he has been assigned to the Melba School District as a Resource Officer for the 2018-19 school year. Deputy Lowber reported that he contacted owners of the abandoned vehicles parked within the right-of-way at 3rd St and Carrie Rex Ave., all but one pick-up was removed, he is working with the owner of the pick-up to get it removed. Deputy Lowber reported there were 15 calls to the Sheriff's Office for minor disturbances, extra patrols were requested, one DUI was reported. Council thanked Dep. Lowber for the report; Dep. Lowber left at this time.

3. Citizen Participation – There was no citizen participation.

4. Regular Business

A. Draft Ordinance No. 262- Amending Title 3 Section 1-9 Number of Licenses - to provide for four (4) Beer and Wine On Premises Consumption Licenses and to provide for two (2) Off Premises Consumption Beer and Wine Licenses was adopted with corrections using suspension of the three (3) readings rule by motion from Hinderliter 2nd by Stapleton. Roll Call Vote: Forsgren, Absent; Hinderliter, Yes; Johnshoy, Yes; Stapleton, Yes.

B. Special Event Permit Application for Melba High School Home Coming activities was approved for issue with corrections by motion from Hinderliter; 2nd by Stapleton.

C. Council set a public hearing for October 8, 2018, 7:00 pm, to be held at Melba City Hall, 401 Carrie Rex for J&M Sanitation's request to change the Solid Waste Fee structure to remove the "no tip cart" option, requiring a 95 gallon container supplied by J&M.

D. Council reviewed the Engagement Letter from Bailey and Company for 2017-18 Auditing services in the amount of \$6,375. Council excepted the Engagement Letter by motion from Stapleton; 2nd by Hinderliter. Motion Carried

E. A Beer & Wine License Application submitted by Owyhee BBQ was reviewed and approved for issue by motion from Stapleton; 2nd by Hinderliter. Motion Carried.

F. City Engineer, Mike Davis presented the following for review and acceptance:

- Contractor's Application for Payment No. 6 for HECO Engineering in the amount of \$22,402.50 was reviewed and approved with concurrence from USDA-RD by motion from Hinderliter; 2nd by Stapleton. Motion Carried
- Contractor's Application for Payment No. 3 for Warrington Construction in the amount of \$240,382.52 was reviewed and approved with concurrence from USDA-RD by motion from Stapleton; 2nd by Hinderliter. Motion Carried
- Change Order No. 5 for Warrington Construction was reviewed and approved with concurrence from USDA-RD by motion from Hinderliter; 2nd by Johnshoy. Motion Carried.

G. A proposal from Impact Excavating for delivery and spreading of sand in the Park for the playground area was tabled to a future meeting.

5. Reports

A. Beautification Committee Report – No report

B. Attorney Bill Nichols did not have any further items, Mayor Dickard inquired on status of the 126 Charlotte issue. Attorney Nichols will report to Attorney Gigray and have an update for the October meeting.

C. City Engineer Mike Davis reported the seepage test for Pond 3 has been delayed at least a week to allow the pond to fill; the process is slower than anticipated. The City will still be within the allowed time under the CAS to conduct the seepage test by the end of September.

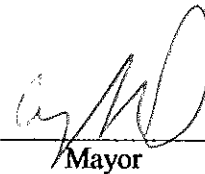
D. Public Works Supt. Darrell Romine reported he will be attending the Idaho Rural Water Association Conference in Worley, Id September 19-20, 2018.

7. Adjourn: With no other business, meeting adjourned at 8:10 pm by motion from Johnshoy; 2nd by Stapleton. Motion Carried.

Attest:
City Clerk



City Clerk



Mayor