

MELBA CITY COUNCIL

AGENDA

Monday April 8, 2019 7:00 pm

Roll Call: Council Members: Forsgren, Hinderliter, Johnshoy, Stapleton
Pledge of Allegiance: Councilmember Hinderliter

PUBLIC HEARING

ACTION ITEM The purpose of the public hearing is for Melba City Council to receive for review and approval Findings of Fact and Conclusions of Law and Order regarding the Melba Estates Subdivision Preliminary Plat. No new testimony will be taken.

Close Public Hearing for deliberation and/or decision.

1. Consent Agenda

ACTION ITEM All matters listed within the Consent Agenda are considered routine Action Items by the Council and will be enacted by one motion. There will be no separate discussion on the items unless the Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

- A. Approval of Agenda
B. Approve draft minutes of March 11, 2019 Public Hearing/Regular Meeting
C. Approve the March 2019 Treasurer's report. Inclusive of Treasurer Certification of the investment of certified funds on deposit as authorized by Idaho Code § 67-1210, which are not needed for the payment of City operational expenditures during the certified period as permitted by [Idaho Code § 57-1210].
D. Ordinary and necessary bills to be paid as presented by the Treasurer. Reviewed, by the Mayor and City Council, of the bills together with the assignment of a budget line item appropriation, for each expenditure, for Council approval as recommended by the Treasurer.

2. Presentations:

Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: Presentations are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Dickard and/or City Council members.

3. Citizen Participation:

Items under this category do not require any action from the Council at this time and are for information purposes only. Please Note: Citizens are subject to a three (3) minute time limit unless extension of time is deemed necessary by Mayor Dickard and/or City Council members.

- A. Efren Zavala – to request use of the Softball fields at the City Park
B. Bernie Dickard – Melba Little League Softball Program Director

4. Business

A. Chad Gordon, J&M Sanitation – Melba Clean-Up Day participation.

ACTION ITEM B. Pursuant to Idaho Code 63-802A Set a Budget Hearing for fiscal year 2019-20 Budget. (last day to hold a Public Hearing is Wednesday, September 4, 2019).

ACTION ITEM C. Mayor Dickard to present information regarding security cameras to be installed at the City Park and Public Works Shop for review and action.

If requested this agenda can be made available in appropriate alternative formats to persons with disabilities. Persons seeking an alternative format should contact Melba City Hall at 208-495-2722 for further information. City of Melba is an Equal Opportunity Employer

- ACTION ITEM** D. City Engineer to present the following regarding the Drinking Water System Improvements:
- HECO Payment Application #2 – Phase 2 Water Improvement Project (Well No. 1) in the amount of \$5352.00 subject to the Department of Commerce review and approval.
 - HECO Payment Application #13 – Water Improvement Project in the amount of \$546.00 subject to USDA Rural Development review and approval
- ACTION ITEM** E. Draft Resolution adopting Cross Connection Control Policy for review and/or for adoption.
- ACTION ITEM** F. Draft Ordinance Amending Title 10-Zoning Regulations addressing RV and/or Travel Trailer restrictions and amend Planning and Zoning Commission meeting day from the first Wednesday of each month to the second Thursday of each month.

5. Reports:

- A. Melba Beautification Committee Report - Councilman Stapleton
- B. City Attorney
- C. City Engineer - Mike Davis
- D. Public Works - Darrell Romine

6. Executive Session

- ACTION ITEM** Council may convene into Executive Session under Idaho Code 74-206(1)(f) to communicate with legal counsel to discuss ramifications of and legal options for pending litigation. By motion and Roll Call Vote: Forsgren, Hinderliter, Johnshoy, Stapleton

7. Adjourn

Enclosures: Agenda, Draft Minutes of March 11, 2019 Public Hearing/Regular Meeting, Monthly/Quarterly Financial Reports, Contractor's Pay Application No. 13-HECO Engineering-USDA-RD, Contractor's Pay Application No. 2-HECO Engineering – Department of Commerce, Week of the Child Proclamation and miscellaneous correspondence.

If requested this agenda can be made available in appropriate alternative formats to persons with disabilities. Persons seeking an alternative format should contact Melba City Hall at 208-495-2722 for further information. City of Melba is an Equal Opportunity Employer

City of Melba
Minutes

Monday April 8, 2019

Councilmembers in Attendance: Forsgren, Hinderliter, Johnshoy, Stapleton

Also present were the following: City Attorney Bill Nichols, City Engineer Mike Davis, Public Works Supt. Darrell Romine, and interested citizens

PUBLIC HEARING

The purpose of the public hearing was for Melba City Council to receive for review and approval Findings of Fact and Conclusions of Law and Order regarding Melba Estates Subdivision Preliminary Plat. No new testimony was taken.

After short discussion Council Closed the Public Hearing by motion from Stapleton 2nd by Hinderliter. Motion Carried

Council accepted and approved the Findings of Fact and Conclusion of Law and Order with corrections by motion from Hinderliter; 2nd from Forsgren. Motion Carried

Council moved into regular session at this time..

REGULAR SESSION

1. Consent Agenda

All matters listed within the Consent Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on the items unless Mayor, a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda a placed on the Regular Agenda.

- A. Approve Agenda
- B. Approve draft minutes of March 11, 2019 Regular meeting.
- C. Treasurer's Report

The Consent Agenda was approved as presented inclusive of approval of and authorization for the City Treasurer to disburse funds from the City's Treasury in the amount of \$9,308.13 for payment of bills to include regular bills that have not been received. Motion from Stapleton; 2nd by Forsgren. Motion Carried.

2. Presentations:

There were no presentations.

3. Citizen Participation:

- A. Efren Zavala was not in attendance; see attached letter received in lieu of presentation
- B. Bernie Dickard was not in attendance; see attached letter received in lieu of presentation.

4. Regular Business:

A. Chad Gordon was not in attendance. Clerk reported Mr. Gordon contacted City Hall, J&M Sanitation will participate in Melba Clean Up Day the same as in the past. There was no action taken on this item.

B. Pursuant to Idaho Code 63-802A Council set the Public Hearing for the 2019-20 Budget Hearing for August 12, 2019, Melba City Hall at 7:00 pm. By motion from Hinderliter; 2nd by Stapleton. Motion Carried.

C. Mayor Dickard presented information regarding security cameras to be installed at the City Park and Public Works Shop. After lengthy discussion it was the consensus of the Council to authorize Mayor Dickard and Public Works to locate cameras, to include installation and internet connectivity with a limit of \$3,000 out of the General Fund by motion from Hinderliter; 2nd by Stapleton. Motion Carried.

D. City Engineer presented the following for review and acceptance

- Contractor's Pay Application No. 13 for HECO Engineers was approved for payment in the amount of \$546.00 with concurrence of USDA-RD by motion from Hinderliter; 2nd by Johnshoy. Motion Carried.
- Contractor's Pay Application No.2 – Phase 2 Well #1 Replacement for HECO Engineers in the amount of \$5,352.00 was approved with concurrence from Department of Commerce by motion from Stapleton; 2nd by Johnshoy . Motion carried.

E. Draft Resolution adopting a Cross Connection Control Policy was tabled for May 13, 2019 City Council meeting. By motion from Stapleton; 2nd by Hinderliter. Motion Carried

F. Clerk reported she did not have a draft Ordinance regarding change in P&Z Commission meeting day and regulation for Recreation Vehicles ready for review. Council set a Special Meeting for Monday, April 15, 2019 at 7:30 pm for discussion of the Ordinance by motion from Johnshoy; 2nd by Hinderliter
Motion Carried.

5. Reports

A. Beautification Committee – Councilman Stapleton reported the City was awarded the Arbor Day Grant for \$300 (reimbursable). The Committee will use the funding for flowers and planters at City Hall.

The Committee received a proposal for engineered wood chips in the amount of \$2,970. Councilman Stapleton asked for authorization to purchase the chips; this was tabled to the Special Meeting scheduled for April 15, 2019.

The Committee continued discussion for the Clean Up Day, continental Breakfast will be available to volunteers at the Melba Senior Center, J&M Sanitation, Pacific Steel and the Canyon County Sheriff's work crew will be available to help.

B. City Attorney Bill Nichols commented the mentioned Ordinance will need to be two separate documents. When the Council has the criteria for the recreation vehicle restrictions, his office will put it in proper form. Attorney Nichols did not have any further items at this time.

C. City Engineer Mike Davis reported after consulting with a few area drillers due to the amount of rock at the well site, we may be limited on bids. He is researching some options and may need to have a meeting with Mayor, Publicworks, Grant Admin and Representatives before the May Council meeting to discuss options that may be available. Mr. Davis did not have any other items at this time.

D. Public Works Supt., Darrell Romine reported the Rebekka Organization from Nampa donated a tree again this year. A flowering tree was planted just south of the Park Restroom. Darrell did not have any other items to report at this time.

6. Executive Session

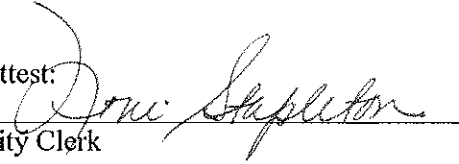
Council Convened into Executive Session citing Idaho Code 74-206(1)(f) to communicate with legal counsel to discuss ramifications of and legal options for pending litigation. By motion from Hinderliter; 2nd by Stapleton.
Roll Call Vote: Forsgren, Yes; Hinderliter, Yes; Johnshoy, Yes; Stapleton, Yes.

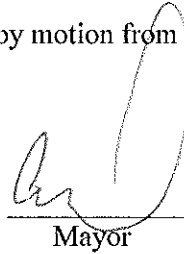
Out of Executive Session Council motioned back into Regular Session and declared there were no actions taken in Executive Session by motion from Johnshoy; 2nd by Stapleton.

6. Adjourn - With no other business, meeting adjourned at 8:30 pm by motion from Forsgren; 2nd by Stapleton.
Motion Carried

Attest:

City Clerk





Mayor